

Bishop's Waltham Educational Institute

Charity Registered Number 307293

Clerk to the Trustees: Mrs W. Pace
33 Edington Close, Bishop's Waltham, Hampshire SO32 1LX
Tel: (01489) 894259 Email: wendypace.ei@googlemail.com

Minutes of the Annual General Meeting of Bishop's Waltham Educational Institute, held in the Jubilee Hall, Little Shore Lane, Bishop's Waltham On 3rd January 2013, commencing at 7.30pm.

Present: Mr Steve Miller (Chairman)
Mrs Rona Pickering (Vice Chairman)
Mr Paul Emmerson
Mrs Doris Grover
Ms Gill Stainer

In attendance: Mrs W. Pace (Clerk)

Members of the public: 6

EI05/13 Apologies for non-attendance.
Mrs Anita Taylor

EI06/13 Approval of the minutes of the AGM of 24th October 2011.
It was noted that this was not required as this was the first AGM under the terms of the 2012 scheme with a revised board of trustees.

EI07/13 Public Session
The following points were raised for discussion:

- i) Age Concern - It was queried whether any real progress has been made with Age Concern. It was confirmed that they are still very keen to proceed and it is hoped that the lease agreement would be drawn up by solicitors within the next 6 months.
- ii) St Peter's Church -It was advised that as income had been outweighed by expenditure in this financial year the 15% of income payable to St Peter's Church would not be applicable at this time. PE confirmed that the church is happy with that position.
- iii) Date for public consultation – there was some concern that this had not yet been completed. The trustees advised that they were following legal advice in this respect and once the plans were more developed there would follow a proper consultation process. It was clarified that the trustees had been unable to make any progress with the investment proposal until the new scheme had been established.
- iv) Composition of trustees – it was made clear that whilst some of the trustees are Parish Councillors, the trustees of the Educational Institute are separate from the Parish Council, with legal obligations to issue grants in accordance with Charity Commission regulations.

- v) Terms of the lease with Age Concern – it was explained that the lease had yet to be drawn up with Age Concern but that the principle of a 99 year lease with regular rent increases had been agreed. Age Concern is very committed to providing a facility for the elderly whilst this represents a good investment opportunity for the trustees.
- vi) Public reaction – it was queried whether any opposition from local residents is anticipated. It was advised that some adverse reactions are to be expected. The building proposed will be a single storey which can be sub-let by Age Concern in the evenings. Ultimately the project will be submitted to the standard planning application process and decided in the usual way. It was suggested that an open evening to present the plans could be presented by the Parish Council, rather than the Educational Institute, in order to gain a response from the public.
- vii) Timescale – the trustees expressed their hope that the building proposal would be sent for planning approval within the next 4-5 months with building to commence later this year.
- viii) Date of sale – the date of the sale of the Institute building was published in recent literature as occurring in 2003. However it was questioned by a member of the public who suggested this should read 2001.

EI08/13

Presentation of the Annual Accounts and Trustees Report.

It was clarified that the annual accounts were made up until the end of March 2012 whilst the Trustees' Report was to date. This was due to an anomaly under the terms of the new scheme whereby the AGM was required to be held before the end of January 2013 for the first year only. All subsequent AGMs are to be held in June each year with the next meeting in June 2013.

EI09/13

Election of Trustees.

Three applications for trustee had been received from Doris Grover, Gill Stainer and Anita Taylor.

Resolved: "To elect Doris Grover to act as trustee for Bishop's Waltham Educational Institute."

Proposed: Mr S. Miller
Seconded: Mrs R. Pickering
Eight in favour.
Three abstentions.

Resolved: "To elect Gill Stainer to act as trustee for Bishop's Waltham Educational Institute."

Proposed: Mr S. Miller
Seconded: Mrs R. Pickering
Eight in favour.
Three abstentions.

Resolved: "To elect Anita Taylor to act as trustee for Bishop's Waltham Educational Institute."

Proposed: Mr S. Miller
Seconded: Mrs R. Pickering
Nine in favour.
Three abstentions.

EI10/13

Appointment of Chair and Vice Chair.

There followed an election for the positions of Chair and Vice Chair. However, under the terms of the 2012 scheme this should properly occur at the first ordinary meeting of the trustees and as such will be added to the agenda accordingly.

EI11/13

Date of Next Meeting.

The next Annual general Meeting will be held in June 2013, details of the exact date have yet to be decided.

There being no further business the meeting closed at 2010hrs.

Note from the clerk: the exact details of the sale of the Educational Institute building have not been precisely recorded in the historical files. However, there are several references to a sale in 2003 so in the absence of a sale deed it is reasonable to assume that this is the correct date.